



SUMMARY

A versatile producer with solid communication, a flair for organization, and people operations skills. Positive leader experienced in managing animation and visual effects production teams.

EDUCATION

BFA in Producing for Animation & Visual Effects 2020

AA in 2D/3D & Stop Motion Animation 2015

Academy of Art University, San Francisco, CA

EXPERIENCE

Production Assistant LAIKA 2022–2023

Wildwood

- Onboard new crew members, Secure materials/ equipment/ software for crew, forecast supply needs, track purchases and complete PCard expense reports.
- Monitor and schedule across multiple, interdependent departments for meetings, set tours, department gatherings, and events. Manage PTOs
- Take or clean up notes and document dailies, reviews, and meetings; publishes notes and references to ShotGrid. Creating playlists, running sessions in Hiero

Department Coordinator | Producer StudioX 2016–2020

Sweet Friendship, Call Me ;), Dive, Lost Song, Glow | Dino Hunt, Redemption

- Supported Associate VFX Director for lighting/texturing. Reviewed films, recordings, and rehearsals to ensure conformance to production and broadcast standards.
- Monitored Production and post-production processes to ensure accurate completion. Hired crew members.
- Performed management activities such as budgeting, scheduling, planning, and marketing. Built Shotgrid project from the ground up.

Production Assistant StudioX 2015–2017

MORAV, The Golden Man, Goliath

- Scheduled, tracked, and assigned shots
- Took notes in dailies, reviews, and meetings; published notes to ShotGrid

Work Study Lab Tech Academy of Art University 2015–2018

StopMo Educator Internship Children's Creativity Museum
2014

SKILLS

Production

Shotgrid, Microsoft Office, Movie Magic Budgeting & Scheduling, Final Draft, Google Suite, Slack, Mattermost, Trello, PC/Mac, Social Media Management, Discord

Art

Hiero (Nuke), Photoshop, Illustrator, Premiere, After Effects, Autodesk Maya, Final Cut, Dragonframe, ToonBoom Harmony, Clip Studio Paint

AWARDS & HONORS

Redemption 2020

Humanitarian Award of Distinction
Accolade Global Film Competition

Animated Film Winner
May LIAFF

Award of Excellence
IndiFEST Film Awards

Best in Animation
NYLA International Film Festival

KDIAF Choice Award
KUANDU International Anim Festival

Outstanding Achievement Award
CICFF

Best of Student Award
Overmountain Anim. Film Festival

Nominated for Best Animation
PAMA

Goliath 2019

Best in Visual Effects
AAU NXTUP Fest

Call Me ;) 2018

Best in 3D Animation
Spring Show Exhibition

The Golden Man 2018

Best in Visual Effects
Best in Dynamics
Spring Show Exhibition